

**Rural Municipality of Mount Stewart  
Council Meeting  
January 11, 2023**

Due to inclement weather on Tuesday, January 10<sup>th</sup>, 2023 the regular meeting of the Rural Municipality of Mount Stewart was rescheduled and held on Wednesday, January 11<sup>th</sup>, 2023 at 6:30 pm with the following Council members present:

Mayor: Spencer Long

Councillors: Beverly Campbell, Kevin Lloyd, Katharine MacDonald, Julie McKay, Amanda Myers, and Chad Poirier.

Staff: CAO Christine Watts

**1. Call to Order:**

The Mayor, called meeting to order at 6:30 pm

**2. Declaration of Conflict of Interest:**

No conflict of interest was declared

**3. Approval of Agenda:**

Moved by: Councillor, Beverly Campbell

Seconded by: Councillor, Julie McKay

**MOTION:** THAT the January 11<sup>th</sup>, 2023 agenda be approved  
**APPROVED**

**4. Adoption of Minutes: Regular Council Meeting November 23<sup>rd</sup>, 2022**

Moved by: Councillor, Chad Poirier

Seconded by: Councillor, Katharine MacDonald

**MOTION:** THAT the minutes of November 23<sup>rd</sup>, 2022 meeting of Council be approved.  
**APPROVED**

**5. Monthly Report of Mayor:**

Mayor Spencer Long, gave a verbal report for period ending dated January 11, 2023.

- Spencer, started his report with a warm welcome to returning and newly elected Council Members and a warm Happy New Year to all.
- Spencer, proceeded to provided Council members with requirements re: Council meetings as per Municipal Government Act (MGA.) Council to meet minimum of six meetings per year, but normally meet at least 8 times during year, and have a few planned months off during summer. Council cannot missed three consecutive regular scheduled meetings unless the member's absences was due to illness or the council has approved a leave of absence for the member. Spencer continued with his proposed plan for Council / Committee meetings moving forward with additional updates for council. To date we do not have anything in place for an honorarium/compensation for committee members. This will require more Council discussion and put in place prior to 2023 – 2024 budgets.
- **#1 - Actions Items - Committees – (PROJECT AND PLANNING – meetings once every 2 months re: funding applications and future projects to benefit community.) SEWER UTILITY – 2 – 4 meetings annually, mostly paperwork required unless issue / inspection etc. EMO –** Spencer shared he learned a lot from Hurricane Fiona. EMO members realized they didn't know what they didn't know until going into Fiona. Fiona, proved the urgency of organized team needing to be in place in the case of an emergency. EMO plan is already in place. Addition two more people minimum required – Quarterly meetings / training.) His asked Councillors to give it some thought and for those with interest on joining our committees to let him know as he hopes to move forward ASAP with regular meetings for each committee. Spencer's feels once committees are in place; he hopes it will help to shorten timeframe of our regular council meetings.
- **#2 – On- going Projects –**
  - a- Generator – here at complex location should be completed within next few weeks.
  - b- Gazebo-rink – at Eco Centre location – needs lights and side rails
  - c- Joe MacLeod Park – revisit get required tender quotes required for completion of new ACOA application ready for submission ASAP.
  - d- Green and Inclusive Building Fund – Will be applying for funding
  - e- John Hellfire Stewart – HSMBC Plaque designating Captain John Stewart as a person of National Historic Significance to be installed in Mount Stewart.
- **#3 – Future Projects –** Hillsborough River section near Main Street Bridge is very susceptible to inland flooding what can we do? Lots of resources to pull from there –Any interest??
  - a. EV Chargers – Looking into funding available/quotes/cost associated to install one maybe two within community. (Look into 2023 -2024 Community Budget.)
  - b. Researcher from UPEI in Island Studies would like to meet with us about some field interviews with small communities and their energy systems.

- **4 – Miscellaneous** – Feedback from community
  - a. Street Lights – Waiting on Maritime Electric to complete with rebate for timeframe Community without streetlights.
  - b. Baseball diamond – Desi Doyle, reached out about condition of ball diamond. Spencer, shared with Council we all use ball diamond and he offered to meet with Desi, and maybe others from ball association. As a group look into possible funding etc.
  - c. Speed limit reductions – Thank you to province for speed reduction signage etc.
  - d. Community Event in early February? Trivia/music/sledding/BBQ for kids –
  - e. Walk/Run club – Post to come in near future – Sunday likely AM –
  - f. Purchases – Projector? – Suggestion to purchase projector for meetings etc. Will check into pricing for Council review.
  - g. Grants – update –
    - 1. **Wellness Grant** – Tally cost to date (Rink, walk/run club) –
    - 2. **Seniors Grant** – Seniors supper held, Dart Board?? Feet Treatment??
- K. Official Plan and Bylaws updates – Need some attention this year, RFP for municipal consulting services. Will also require funding support from Province.

Moved by: Councillor, Chad Poirier  
 Seconded by: Councillor, Kevin Lloyd

**MOTION:** THAT the Report of the Mayor dated January 23<sup>rd</sup>, 2023 be received.  
**APPROVED**

**6. Delegations** – No one asked to address Council

**7. Staff Reports**

**a. Report of CAO:**

CAO gave a verbal report while Council followed with their hardcopy for November and December, 2022.

- Contacted Olivia Fisher, re: Council approval at November 23, 2022 Council Meeting to have her clean community properties during timeframe when there is no full time cleaning staff.
- Contacted Lloyd Jay, re: Council approval and award of snow removal tender for 2022 – 2023 winter season. Received copy of his liability insurance. To date still waiting on Lloyd to come into office to sign contract. Copy of signed contract will be given to Lloyd for his records.

- As per Council approval at our November 23, 2022 Council Meeting; paid Election Officials \$18.25 per hour for hours worked re: 2022 Municipal Election. Time was provided by MEO, Darlene Doyle for each official.
- Received calls from residents wanting to know if community was having a senior dinner this year. Explained due to Hurricane Fiona, aftermath, municipal Election etc. unable to host dinner this year. Many offered to provide door prize, money donation, which I expressed gratitude and let those that reached out; Council hoping to have a dinner in early 2023.
- Received invoice from Chandler Motor Repairs Inc. dated November 22, 2022. Community council will discuss to pay a portion as generator was delivered and pads put in place on December 8, 2022. Waiting on Jameson Electric to hook up generator.
- December 31, 2022 sewer due invoices / statements were mailed / emailed to all residents.
- Received from Joey Affleck, copy of invoice for Santa suit. Paid as per council approval at November 23, 2022 Council Meeting. Also as approved paid Michael Pendergast for music / entertainment re: Kids 2022 Christmas function held December 16, 2022. Function was hosted by Community and Mount Stewart Lions Club.
- Worked with property owners / lawyers re: property sale at 163 Main Street and 185 Main Street. Received email from Province after they purchased property at 185 Main Street PID # 146860 re: sewer connection which they will put in their tender as property will be removed due to property is in very poor condition. Sent reply advising them disconnection and capping needed to be completed by a qualified contractor. Included Matt Duffy, community sewer operator, to email letting them know Matt would if possible be there, and if unable pictures would need to be taken for community file. Requested to keep all updated of timeframe when work is to be started after they received tender quote.
- CAO worked additional days and took last week of holidays for 2022. Community office was closed for Christmas holidays / vacation from Wednesday, December 20, 2022 and reopened Tuesday, January 3, 2023.

**i. Report of CAO and the Financial Update**

Moved by: Councillor, Chad Poirier  
 Seconded by: Councillor, Kevin Lloyd

**MOTION:** That the report of the CAO and the financial update to January 10<sup>th</sup>, 2023 be approved.

**APPROVED**

**ii. General and Sewer Accounts**

Moved by: Councillor, Amanda Kelly  
 Seconded by: Councillor, Katharine MacDonald

**MOTION:** That the General and Sewer Accounts for the period ending December 31<sup>st</sup>, 2022 be approved.

**APPROVED**

ii. **General and Sewer Journal Entries**

Moved by: Councillor, Amanda Kelly

Seconded by: Councillor, Chad Poirier

**MOTION:** That the General and Sewer Journal entries for the period ending December 31<sup>st</sup>, 2022 be approved

**APPROVED**

b. **Report of Sewer Operator – November and December, 2022.**

Moved by: Councillor, Beverly Campbell

Seconded by: Councillor, Julie McKay

**MOTION:** That the reports of sewer operator for period for November, and ending December 31<sup>st</sup>, 2022 be received.

**APPROVED**

8. **Unfinished Business:**

- a. **CAO Contract update** – tabled
- b. **Committees Meetings updates – Community Development, Community Sewer** – already discussed in Mayor report
- c. **Project Updates** –already discussed in Mayor report
- d. **Day Care – Rainbow Beginnings update** – no update

9. **New Business:**

- a. **Appointment of Deputy Mayor by Mayor, Spencer Long** - Spencer will give more thought and delegate a council member as his Deputy Mayor at February, 2023 Council Meeting.
- b. **Appointment of Signing Officers** –

Moved by: Councillor, Amanda Kelly

Seconded by: Councillor, Chad Poirier

**MOTION:**

THAT Kristine Crann, be deleted as a Signing Officer for the Municipality as of December 6<sup>th</sup>, 2022.

And that Mayor Spencer Long, be hereby appointed as the signing officer for the Municipality effective December 7<sup>th</sup>, 2022. Councillors Julie McKay, and CAO, Christine Watts to stay on as signing officers.

And further that the Morell Credit Union be advised.

**APPROVED**

**10. By Laws-**

**11. Public Delegations (not listed as Delegations) – none**

**12. Adjournment –**

Moved by: Councillor Beverly Campbell

Seconded by: Councillor Katharine MacDonald

**MOTION:** THAT the Council meeting of January 11<sup>th</sup>, 2023 be adjourned at 7:38 pm

**APPROVED**

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Mayor, Spencer Long

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CAO, Christine Watts

**Next regular Council Meeting – Wednesday, February 8<sup>th</sup>, 2023 at 6:00 pm**

**Or as called by Council**