

**Rural Municipality of Mount Stewart
Council Meeting
May 3, 2023**

The regular meeting of the Rural Municipality of Mount Stewart was held on Wednesday, May 3rd, 2023 at 6:32 pm with the following Council members present:

Mayor: Spencer Long

Councillors: Beverly Campbell, Kevin Lloyd, Katharine MacDonald, Julie McKay, Amanda Myers, and Chad Poirier.

Staff: CAO Christine Watts

1. Call to Order:

The Mayor, called meeting to order at 6:32 pm

2. Declaration of Conflict of Interest:

No conflict of interest was declared

3. Approval of Agenda:

Moved by: Councillor, Beverly Campbell

Seconded by: Councillor, Julie McKay

MOTION: THAT the agenda for the May 3rd, 2023 Council meeting be approved
APPROVED

4. Adoption of Minutes: Regular Council Meeting April 5th, 2023

Moved by: Councillor, Chad Poirier

Seconded by: Councillor, Amanda Myers

MOTION: THAT the minutes of April 5th, 2023 meetings of Council be approved.
APPROVED

5. Monthly Report of Mayor:

Mayor Spencer Long, read his report for period dated May 3rd, 2023, while Council followed along with their hard copy.

- **Activities and Events since last meeting: -**
- Lions Club Trivia was held on Friday, April 14th and all that attended had a Great Time.
- Community cleanup was held on Saturday, April 29th with a BBQ held after. A huge thank you to all that helped.
- **Up and Coming Events: –**
- Music night Thursday, May 4th, and again on 18th, moving forward will be trying to stick with 1st and 3rd Thursday of each month.
- Next Trivia scheduled for Friday, May 26th, (Big Ray from Holy Cow Burgers and Wings and Morell Co-op are donating chili for all to enjoy) Mount Stewart Lions Club have a Debit machine now.
- May 27th, Mural installation at Eco Center location. More detail to come, save the date and for those able to join; please come to unveiling.
- Canada Day planning – Project committee early stages with many activities already planned (Spuds are booked), more planning for day/evening/night entertainment – Stay tuned for full details soon!
- **Community issues /feedback: -**
- Dog issues on Egan Street. Dog bylaw discussion needed with required amendment to current bylaw. Letter needing to be sent to resident allowing dog to roam freely. Council to review and update.
- Building on Egan Street – garage setback – Unfortunately not within community power to fix issue and needed to be fixed by the province.
- Storm water upgrades – Update needed by Stephen Pigot
- Frank Walker Email – Request for support to 2023 Grade 8 end of year activities – Council approved unanimously to donate \$100.
- Jeff Crann /Mount Stewart Lions Club sent request to Spencer – re: resident looking to borrow 20 chairs for a function. Spencer will ask for more details and Council will make final decision re: borrowing community property moving forward.
- Ball diamond repairs – Lions Club to help with dugout, need someone to scrape gravel back from dugout, old dugout still needing to be removed. Group will get together and plan to help ASAP with ball starting soon.
- **Other: -**
- Garden boxes built - School might want 2 more - Community has purchased 4 metal boxes that have already been built and will be taken to Eco Centre location. Mary Kendrick, Principal Mt Stewart Consolidated, may want 2 more. Spencer, will check on pricing for lumber with plans to have Lions Club built same as last year.
- Property at end of Egan – Update from MLA discussion – Spencer, reached out to Sidney MacEwen who hasn't really provided any details. Province will buy wetland. Community will look at getting MRSB or accounting or Business Development Consulting to maybe

help community built a business case to do it and develop a business plan. There are many looking to build housing within the community. Possibilities are there with more research required to move forward and look into possible funding available.

- Community Energy solutions application – application sent with required documents included.
- Community Revitalization fund – Joe MacLeod Park – Spencer briefly provided a few possible details to date with more to follow with committee meeting taking place after Council Meeting.
- Summer workers – Discuss timing / posting for Jobs for Youth – Details included in CAO report. CAO provided Council with two resumes received to date re: Jobs for Youth positions.

Moved by: Councillor, Katherine MacDonald

Seconded by: Councillor, Chad Poirier

MOTION: THAT the Report of the Mayor dated May 3rd, 2023 be received.

APPROVED

6. **Delegations** – No one asked to address Council

7. **Staff Reports**

a. **Report of CAO:**

CAO read her CAO report for April, 2023, while Council followed along with their hard copy.

- Applied Council Honorarium for period from January 1 – March 31, 2023. Cheques dated March 31, 2023 and mailed to Councillors.
- Responded to email received from Taylor Moir, P. Eng. Project Manager, Community Development confirming water service is not on community service and sanitary service is available re: Potential Housing Project on Palmer's Lane. Included Matt Duffy, Sewer operator to response.
- Completed and submitted Jobs for Youth Employment Program. Application sent April 19, 2023. (Applied for 9 weeks start date – June 26 – August 25, 2023.)
- Completed and submitted REEP (Rural Enhancement Employment Program.) Application sent April 25, 2023. (Applied for 20 weeks start date May 22 – October 7, 2023.)
- Worked with Chris Lund Plumbing Services, re: availability repairs to hot & cold fill line in bay area, UV light annual bulb and sleeve replacement, water filter cartridges taps/sink in complex bathrooms, High neck kitchen faucet with spray etc. Note: sinks in complex bathrooms need replacement as overflow rusted out. Chris, will look for suitable/best buy on replacement sinks to be installed ASAP.

- Went to Mount Stewart Post Office to complete and sign as required re: Community mailbox #143 annual renewal form.
- Continue working with overdue sewer accounts.
- Set up date with Linda Hicken, MRSB, day to come to office re: required schedules to be completed for community audit. Linda Hicken, scheduled for May 9, 2023 for the complete day. Community audit scheduled for May 16th and 17th, 2023.
- Received request from St. Andrew's and Mount Stewart United Churches re: community staff to do weekly cleaning and appreciated by all to give a break to volunteers who perform this duty throughout the year. Will present to Council for approval.
- Received complaints / request regarding issues Egan Street / Ross Street. Called Carl Molyneaux, Highway Maintenance. Carl took notes and assured issues will be taken care off. Called resident letting him know issues were reported and will be fixed.
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i. Report of CAO and the Financial Update

Moved by: Councillor, Beverly Campbell

Seconded by: Councillor, Katherine MacDonald

MOTION: That the report of the CAO and the financial update to May 3rd, 2023 be approved.

APPROVED

ii. General and Sewer Accounts

Moved by: Councillor, Amanda Myers

Seconded by: Councillor, Chad Poirier

MOTION: That the General and Sewer Accounts for the period ending April 30th, 2023 be approved.

APPROVED

ii. General and Sewer Journal Entries

Moved by: Councillor, Julie McKay

Seconded by: Councillor, Katherine MacDonald

MOTION: That the General and Sewer Journal entries for the period ending April 30th, 2023 be approved

APPROVED

b. Report of Sewer Operator – February, March and April 2023.

Moved by: Councillor, Amanda Myers

Seconded by: Councillor, Beverly Campbell

MOTION: That the Reports of Sewer operator for period February, March, and April, 2023 be received.

APPROVED

8. Unfinished Business:

- a. **Summer Employment – Funding updates & Staffing** – Already discussed in Mayor and CAO report.
- b. **Committees Meetings updates – Community Development, Community Sewer** – Already discussed during Mayor and CAO reports.
- c. **Maxine Jay – Doucette & Patsy Doucette invoices** – Council still waiting on detailed document to be submitted from Maxine Doucette.

9. New Business:

- a. **Request re: Community Churches Cleaning for Summer 2023** – Council discussed and approved during timeframe staff 2023 employment.
- b. **Thomas Collings re: New Development** –
- c. **Dog Bylaw needing update re: complaints received resident dogs of leash / property** – Already discussed during Mayor Report.
- d. **Donation request towards grade 8 end of year trip 9 class lunch)** – Already discussed during Mayor Report. Council unanimously approved \$100.00.

10. By Laws – tabled

11. Public Delegations (not listed as Delegations) – none

12. Adjournment –

Moved by: Councillor Chad Poirier

Seconded by: Councillor Katherine MacDonald

MOTION: THAT the Council meeting of May 3rd, 2023 be adjourned at 7:45 pm

APPROVED

Mayor, Spencer Long

CAO, Christine Watts

Next regular Council Meeting – Wednesday, June 7th, 2023 at 6:30 pm

Or as called by Council