

**Council Meeting Minutes
March 4th 2026 – 6:30pm
Community Complex**



The regular meeting of the Rural Municipality of Mount Stewart was held on March 4th 2026 at 6:30pm with the following Council members present:

Mayor: Amanda Myers

Councillors: Chad, Jason, Julie, Kevin,

Regrets: Spencer

Absent: Beverly

Staff: Katharine MacDonald, CAO; Lisa Ouellette, Career Bridges Program Placement

Delegations:

1. Call to Order: Meeting was called to order at 6:33pm.
2. Declaration of Conflict of Interest of Council Members, Chair, & CAO:
3. Approval of Agenda was moved by Chad and seconded by Kevin
4. Adoption of Minutes: moved by Kevin, seconded by Jason.
5. Delegations:
6. Monthly Report of the Mayor:
 - a. Repairs at library complete
 - b. H+H sustained plow damage
 - c. Met with Danny Kelly in Morell – ideas include meeting with RCMP at a meeting; dividing cost of a bylaw officer. (Some questions from Council about the structure of splitting an officer.)
 - d. Discussion about a laptop for CAO to bring home. Katharine expressed concerns about expectations to continue work while home with her one-year-old child in the event of snow-days.
 - e. Operational hour policy for storm days discussed.
 - f. CAO Contract mentioned.
 - g. Sponsorships for the rink – will draft a sponsorship process.
 - h. Renting the rink – could the Eco-Centre be considered as a rentable space for events alongside the use of the rink?
 - i. Call about a dying cat on/near Ross Street. ☹️
 - j. Sidewalk complaint about sidewalk in front of post office – Katharine will look into it.
 - k. The future of the Eco-Centre? (Some discussion amongst council regarding the expenses of the space and the need to decide what the purpose of the building is.)

- l. Report of the mayor approved by Jason and seconded by Kevin.
 7. Staff Reports:
 - a. Report of CAO
 - i. Katharine delivered a verbal report.
 1. Handled viewings of the third rental space
 2. Received and compiled all proposals for third rental space
 3. Communicated to all contractors re: deadlines
 4. Processed final invoices and payments
 5. Completed final spreadsheet with spending
 6. Completed RGI claim submission for complex
 7. Created marketplace listing for dishwasher
 8. Worked with graphic designers on narrowing down branding and signage
 9. Ordered change tables and high chairs
 10. Had water tank in Fire Hall repaired
 11. Completed General budget, Sewer budget, Capital budget, with assistance from Sheri from MRSB
 12. Processed past mayor's honorarium and applied to sewer balance.
 13. Provided information to Cooke; received insurance documents and requested premiums breakdown
 14. Correspondence with Lions Club re: lease
 15. Handled Health Inspection, with few items to complete
 16. Reached out to the Province re: property questions
 17. Updated minutes on website at the request of resident; looked into policy regarding publishing minutes.
 18. Started several grant applications
 19. Started Career Bridges placement program with Lisa
 20. Drafted a newsletter, would be nice to publish soon.
 21. All normal monthly general, sewer invoicing etc.
 - ii. Financial update – for February 2026

Moved by Julie, seconded by Chad
 - iii. General and Sewer Accounts for approval

Moved by Julie , seconded by Kevin
 - iv. General and Sewer Journal Entries for approval

Moved by Julie, seconded by Chad
 - b. Report of Sewer Operator – February 2026
 - i. Moved by Julie, seconded by Chad
8. Unfinished Business:
 - a. Picking a tenant for the third rental space. Discussion followed by a vote held, with Junkerneckers chosen 3 to 2.
9. New Business:

- a. Summer Camp – Council asked Katharine to discuss a small rent increase to compensate for lost bookings.
- b. **Resolution:** That the Rural Municipality of Mount Stewart creates a Community Garden Committee.
Moved by Chad, seconded by Jason.
- c. **Motion:** THAT the Rural Municipality of Mount Stewart’s Proposed General Budget for 2026-2027 has been reviewed and approved for public feedback.
Moved by Jason, seconded by Kevin
- d. **Motion:** THAT the Rural Municipality of Mount Stewart’s Proposed Sewer Budget for 2026-2027 has been reviewed and approved for public feedback.
Moved by Kevin, seconded by Julie
- e. **Motion:** THAT the Rural Municipality of Mount Stewart’s Proposed Capital Budget for 2026-2027 has been reviewed and approved for public feedback.
Moved by Julie, seconded by Jason

10. By-laws:

11. Public Delegations (not listed as Delegation):

12. Adjournment at 8:58pm, moved by Julie, seconded by Chad.

Next regular Council Meeting:

Budget meeting – March 18th 2026

April 1st 2026 at the Community Complex at 6:30pm or as called by Council.