

Council Meeting Minutes

June 3rd 2026 – 6:30pm

Community Complex



The regular meeting of the Rural Municipality of Mount Stewart was held on June 3rd 2026 at 6:33pm with the following Council members present:

Mayor: Amanda Myers

Councillors: Chad, Bev, Julie, Spencer, Kevin, Jason

Regrets:

Absent:

Staff: Katharine MacDonald, CAO

Delegations: Krystal Dionne

1. Call to Order: Meeting was called to order at 6:34pm
2. Declaration of Conflict of Interest of Council Members, Chair, & CAO:
3. **BE IT RESOLVED THAT** the agenda for the June 3rd 2026 Council meeting be approved.
Approval of Agenda was moved by Spencer and seconded by Chad
4. **BE IT RESOLVED THAT** the minutes of the May 6th 2026 meeting of Council be approved.
Adoption of Minutes: moved by Spencer, seconded by Chad
5. Delegations: Krystal Dionne, Regional Librarian for PEI Provincial Library, Mount Stewart
 - a. Wednesday evenings are new
 - b. Events calendar is a new feature
 - c. New hours
6. Monthly Report of the Mayor:
 - a. Amanda delivered a verbal report.
 - i. Sinkhole on MacEachern (old well?)
 - ii. Dept of Transportation – water on trail near Joe MacLeod
 - iii. Spoke to family about ball hockey on road
 - iv. Loitering at Eco-Centre
 - v. Cleanup next door to Complex
 - vi. Streets getting repaved
 - vii. Ball hockey – Bev mentioned there's a lot of broken glass, nails, etc.
 - b. **BE IT RESOLVED THAT** the Report of the Mayor dated June 3rd 2026 be received.
Report of the mayor approved by Bev and seconded by Jason.

7. Staff Reports:

a. Report of CAO: Katharine delivered a verbal report

- i. Gas Tax audit
 1. AER completed
 2. All invoices and proof of payment for ALL gas tax spending collected and sent
 3. Audit completed ON TIME and sent to Province
- ii. Community Garden
 1. Hosted final garden workshop
 2. Did mock setup with grade 7s/8s
 3. Final setup day when staff are back on
 4. Completed and submitted all grant reporting items including invoices, photos, etc.
- iii. Post-secondary student
 1. Drafted and posted job listing
 2. Conducted 9 interviews by phone and in-person
 3. Hired one and sent along paperwork
 4. Correspondence with province
- iv. JFY
 1. Received confirmation of funding
 2. Drafted and posted job listing
 3. Started receiving resumes, will interview with Olivia
- v. Ordered Kays supplies for when maintenance staff return
- vi. Met with Olivia re: number of projects and anticipated needs for the season
- vii. Tidied up office a bit after renos
- viii. Switched sewer customers to email
- ix. Met with Leigh from Wilson's
- x. Continued to try to get plumbing services for dishwasher
- xi. Ball Hockey
 1. Ordered various items for rink / ball tournament
 2. Email to Sherri about donation
 3. Spreadsheet with all e-transfers
- xii. Grants
 1. Received \$8k grant from Dept of Agriculture
 2. This brings my grant total (in 10 months since coming back from mat leave) to \$17,000.
 3. Received notice that Climate Challenge fund wouldn't be dispensing any funding to any applicants, so that grant is out.
 4. Proposed CAO contract requires Council approval for grant applications so will most likely stop taking initiative to apply.
- xiii. Walkthrough with Dalmac ahead of signage installation in June
- xiv. Took my first actual vacation day since coming back from maternity leave
- xv. Met with Shane Medicraft, new coordinator of Hillsborough River Assn, and Dan McAskill, re: donations
- xvi. Site visit at lagoon for tree care / vegetation management
- xvii. Sought quotes for mosquito treatments, authorized two treatments before Ball Hockey and Canada Day
- xviii. Met on stat holiday with Cletus Dunn and crew about dinner theatre
- xix. Sent email re: unsightly property

- xx. Met with Jefferson Pineda re: use of kitchen for the summer
- xxi. Attended Community Halls event held by province here at Complex
- xxii. New office chair and monitor (to replace decades-old items)
- xxiii. Received quote from Keegan Doran to construct bird houses for 4H to build/paint
- xxiv. Eddy Clark letter for volunteer firefighter plate
- xxv. Received "Client Handover" file from graphic designers!
- xxvi. Emailed Sherri Clark at Morell CU re: loan maturity and loan payments
- xxvii. Brought several new sewer customers online and updated prorated invoices
- xxviii. Financial update for April 2026

BE IT RESOLVED THAT the report of the CAO and the Financial Update to May 31st 2026 be approved. Moved by Julie, seconded by Bev.

- xxix. General and Sewer Accounts for approval

BE IT RESOLVED THAT the General and Sewer Accounts for the period ending May 31st 2026 be approved. Moved by Jason, seconded by Kevin.

- xxx. General and Sewer Journal Entries for approval

BE IT RESOLVED THAT the General and Sewer Journal Entries for the period ending May 31st 2026 be approved. Moved by Kevin, seconded by Jason.

- b. Report of Sewer Operator – May 2026 not submitted.

8. Unfinished Business:

9. New Business:

- a. Bus stop on Egan should be moved according to Kevin.
- b. Deanna's request re: cleaning approved
- c. Tournament donation request – 150 plus more for extra casual work
- d. Chairs/tables rentals – not approved
- e. Dinner theatre – need more info
- f. Canada Day – fireworks approved via council email, bouncy castle booked, Joey booked for face painting, Lisa, barbeque?, birdhouses and paint for kids
- g. Eaves trough at Eco-Centre

- 10. BE IT RESOLVED THAT the June 3rd 2026 Council meeting be adjourned at 7:57pm. Moved by Chad and seconded by Jason.

Next regular Council Meeting:

June 3rd 2026 at the Community Complex at 6:30pm or as called by Council.